

# CLASS OF 2019 GRADUATION GUIDE

## *The class of 2019*

Hey Seniors!

We have worked very hard to get to this point in our lives, and we have finally reached the end of this chapter! Our long-awaited graduation day is finally here! With excitement in our veins, we are eager to see what endeavors we will face! We are very proud and thankful for the contribution our Senior Class has given to Klein Forest High School.

Although this chapter in our lives is coming to an end, there are many steps we must follow to ensure a smooth senior year and a clear path to the graduation ceremony. Please look through this Senior Graduation Guide carefully so that you may understand the schedule for the completion of your final year as a Klein Forest Golden Eagle!



Congratulations Klein Forest Graduating Class of 2019! We made it!



## **KFHS ADMINISTRATORS, COUNSELORS & REGISTRARS**

### **Principal:**

Lance Alexander

### **Associate Principals:**

Carrie Farmer

La'Quesha Grigsby

Susan Murphy

### **Assistant Principals:**

Jason Bond

Pamela Breaux

Christine Bruton

Greg Coleman

Kelly Flaherty

Crystal Kocian

Jeremy Lewis

Cynthia Lyman

Jeffrey Matters

Nicholas Moore

Daniel Osborne

Nicole Riley

Terri Walters

Yolanda Watson



**Lead Counselor:**

Regina Pruitt

**Counselors:**

Lisa Anguiano  
Diana Banner  
Jarrett Boykin  
LaRhonda Burton  
Crystal Bush  
Cynthia Carr  
Amy Culberson  
Brenda Davis  
Carolyn Dupuy  
Tera George  
Tiffany Harris  
Veronica Johnson  
Leighanne Keener  
Van Le  
Michelle McCharen  
Vanessa Phipps  
Kenetricia Sowell  
Joan Stevenson-Jones  
Secarra Walton

**Graduation Advisor**

Ronnette Rideaux

**Registrars:**

Rachel Giedris  
Sarah Hooper  
Lakeyshure Marzell



# IMPORTANT DATES TO REMEMBER CLASS OF 2019

5/8	Cap & Gown Distribution.....	5 <sup>th</sup> Period (All Lunches)
5/17	Senior Picnic.....	11:30 AM
5/17	Last Day to pay for Prom	
5/18	Prom (J.W. Marriott).....	7:30PM
<b>5/23, 5/24, 5/28 SENIOR FINAL EXAMS</b>		
5/29	Senior Awards in KFHS Auditorium.....	1:00 PM
5/29,5/30	Graduation Practice (Commons).....	7:50 AM
6/1	Graduation (NRG).....	9:00 AM (seniors arrive at 7:30am)
8/17	Summer Graduation (Klein Collins HS).....	TBD

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# Senior Class Officers

**President - Gabriela Guzman**

**Vice President - Trevon Hardy**

**Secretary - Kim Nguyen**

**Treasurer - Armoni Snow**

**Historian - Mark Aldaba**

## **Class Sponsors**

Marian McCleskey

## **Prom Theme**

Enchanted Garden

## **Picnic Theme**

TBD



## *Important Information for Seniors*

### *I. FINALS*

**Senior Exams** will be given on Thursday, May 23rd, Friday, May 24th, and Tuesday, May 28th. Exempted seniors that are on campus must be in their scheduled classroom. No senior may roam the hallways.

If an exemption is not earned in a class where no final exam is given (i.e. athletics, study hall, office aid, band, etc.) the **student must attend** that class period.

If a student has a multiple period class in which the exam is given, the exam will be on the first period available.

### *II. AWARDS PROGRAM - May 29*

The Senior Awards Program has been set for Wednesday May 29, 2019. It will be held in the KFHS Auditorium at 1:00 PM. This assembly has been planned to honor seniors and their parents. The students receiving honors will be notified (please invite your parents to attend). Since this is the last formal assembly of the class, please dress in “business type” clothing. Your cooperation is requested and very much appreciated.

#### **AWARDS PROGRAM SCHOLARSHIP RECOGNITION**

Seniors have the responsibility of notifying counselors of all scholarship offers. All letters notifying seniors of scholarships won should be taken immediately to the counselor’s office to be recorded. We want to recognize all awards offered, even if the scholarships are not accepted. Information deadline will be May 16<sup>th</sup>.

### *III. PROM*

Prom is an alcohol/drug/tobacco free event. Students and guests in possession or under the influence are subject to disciplinary consequences.

Your senior class officers have made every effort to prepare an evening for you that will be memorable! The prom will be taking place at:

JW Marriott  
5150 Westheimer Rd.  
Houston, TX 77056  
713-961-1500





Prom will be held on Saturday, May 18th from 7:30 PM - 11:00PM. Refreshments and soft drinks will be served. This is a formal affair. Tuxedos or suits with shirt and tie are expected for men. Semi-formal or evening gowns are suitable for the ladies. Tickets are included in your senior dues and can be paid in the cafeteria during all lunches. **Students and their date must have a current ID to purchase tickets.** Anyone planning on bringing a date to prom who does or does not currently attend KFHS, must give that person's full name before purchasing prom tickets.

Tickets can be purchased in the Klein Forest finance office through May 17th. All fees owed to Klein Forest must be paid prior to purchasing a prom ticket.

The coronation of the Prom King and Queen will be at 10:00 PM. Please plan your evening accordingly so that you will not miss this very special event.

**PARKING FOR PROM AT JW MARRIOTT IS: \$14.00 for Self-Parking/\$25 Valet**

Loyd's Photography will be present to take your official prom photographs. Pictures will be delivered directly to the student whose name appears on the order. A delivery date will be announced. Only those who ordered and paid for the photos will receive them. If both boy and girl of the couple wish to receive pictures, they must each purchase a separate package or be prepared to share. Photographers will set up to start taking pictures at 8:00 PM.

### *Prom Picture Information*

#### *Loyd's Photography & Video*

12355 Old Walters Road

Houston, TX 77014

281.444.3758

[www.loydsphoto.com](http://www.loydsphoto.com)



#### **IV. GRADUATION PROCEDURES**

**NRG Stadium  
Reliant Parkway  
Houston, TX 77054  
832-667-1400**

##### **A. Cap and Gown Distribution - TBD**

Caps and gowns will be distributed on TBD, during all lunches, in the Auditorium. If you have not yet ordered a cap and gown, have \$30.00 cash (\$15.00 plus late fee \$15.00) and be prepared to be fitted from available extras.

##### **B. Graduation Practice - May 29th and 30th**

Seniors will report to the commons for attendance check-in and lineup assignments. Seniors with a line assignment will then report immediately to their designated area in the commons where the rows and seats are labeled. It is imperative that all seniors be present so that all lineup and seating arrangements can be finalized. You **MUST** clear all textbook holds and financial obligations before you will be allowed to receive a diploma. Students **MUST** check the hold list and clear the records after graduation practice.

##### **C. Cap and Gown Etiquette**

The graduation ceremony begins promptly at 9:00am on Saturday, June 1. Seniors must be at NRG stadium at 7:30am. The gentlemen are asked to wear white or pastel shirts with ties, conservative pants, dress shoes (with socks). The ladies are asked to wear dresses, shoes that compliment the gown, and the collars that have been provided with the gown. Conservative pants are acceptable. **No tennis shoes, sandals or flip flops will be allowed!** If all seniors follow this requested dress code, the class will look uniform in its caps and gowns lending the proper dignity to the graduation ceremony.

Please be reminded of the following as well:

1. Wear hats with mortar board flat.
2. Gentlemen will remove mortar board during National Anthem, prayer and pledges.
3. Ladies do not remove caps.
4. No corsages may be worn on gowns.





5. Students are not to carry bags, cameras, sunglasses, etc... with them when reporting to the lineup. There is no secure place to store them during the ceremony.
6. Cell phones are to be turned off and put away.

#### **D. Conduct**

The City of Houston fire and safety codes will be rigidly adhered to. Please remember that we are guests of Reliant/NRG Stadium, and are expected to respect their property.

Please note that all KISD rules and regulations for student conduct still apply to student behavior expectations during the graduation ceremony and mature conduct is expected. This is a formal ceremony to which parents and guests have been invited. The staff has worked hard to make this a dignified occasion that will be a cherished memory for all participants and guests. Please do not talk or use cell phones during any point of the graduation ceremony.....and absolutely NO TEXTING.

#### **E. Line Up at Reliant /NRG- June 1**

The graduation ceremony will be held on Saturday, June 1, 2019 at 9:00am at NRG Stadium. **Seniors must report to Reliant/NRG at 7:30am for lineup and final instructions.** Please allow ample time for travel and parking. Only KFHS seniors will be admitted to the lineup area. **Do not bring anything with you that would need to be claimed after graduation (cameras, bags, purses, sunglasses, etc).**

#### **F. Guests**

All guests are welcome at NRG Stadium. For our handicapped guests, there are accommodations provided by NRG. These areas will be clearly marked.

#### **G. Processional Information**

Graduates will arrive at 7:30am. When all graduates are assembled, they will wait until the Marshals lead the lines out. A teacher is assigned for each group of 40 students to make sure that they stay in the proper order.

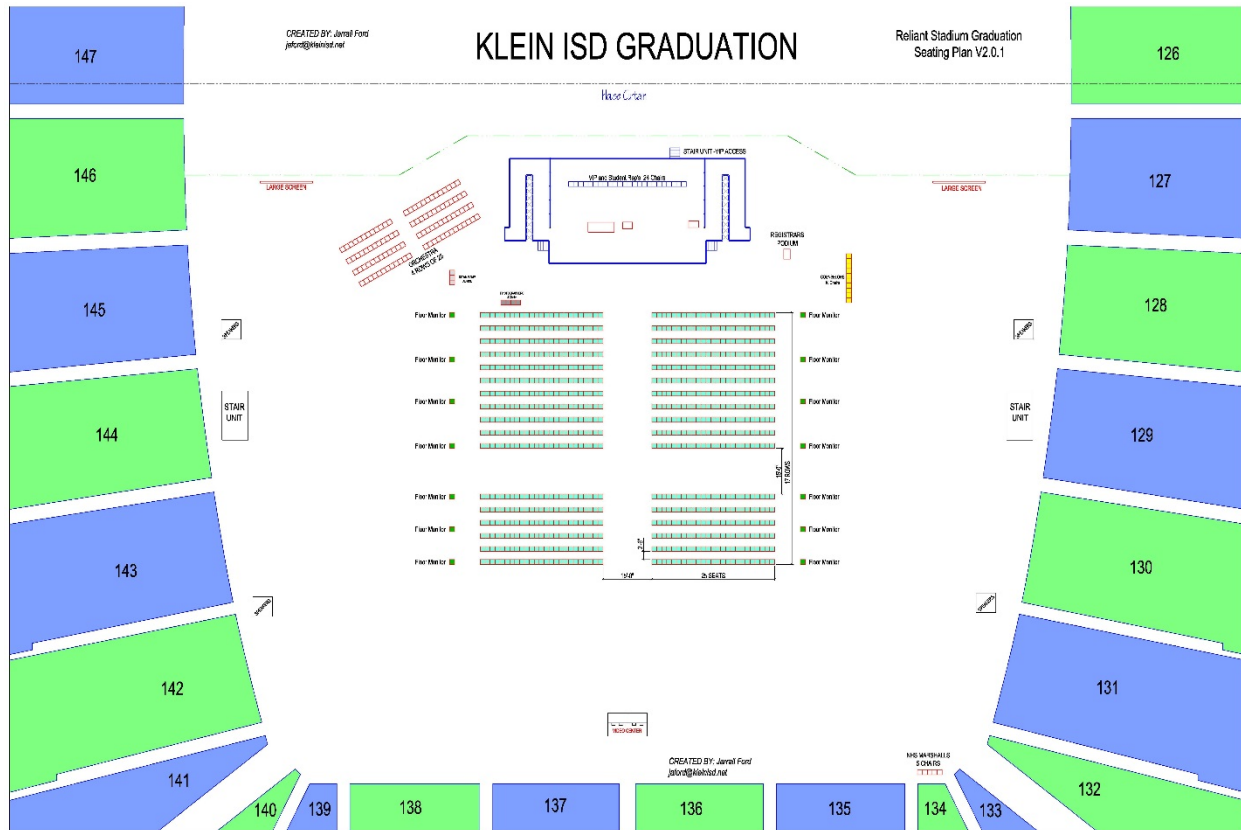
1. The processional will begin promptly at 9:00am.
2. Walk two steps directly behind the person in front of you.
3. Do not allow large distances to develop between you and the person in front of you.
4. Pair off with the person who comes up, whether it is the person you practiced with or not.
5. Proceed with the proper row and seat assignment and remain standing until all graduates are in place.



## H. Processional Information

The recessional will begin immediately following the closing/benediction. Remain in your place of order at all times and follow instructions from the floor marshals. Each row will wait until the preceding row is clear before beginning its march. **DO NOT ENTER THE CENTER AISLE.** The recessional uses the side aisles only.

### *Graduation Ceremony Recessional Diagram*



## I. Diplomas

1. During the ceremony, graduates will be handed the diploma cover only.
2. Immediately following the ceremony, seniors will return to the specified area where they will pick up their diplomas and return the National Honor Society cowls.
3. Tables will be arranged by seat assignment for this purpose. Students with financial obligations or textbook holds will not receive a diploma at this time





**K. Commencement Photographs/DVD**

Please ask your friends and relatives not to go on the floor to take pictures during the graduation ceremony. A photographer will be present to take your photo as you receive your diploma. Additionally, a DVD of the graduation ceremony will be made. Order envelopes for commencement photographs will be distributed with your caps and gowns. Loyd's Photography will once again be providing this service for Klein Forest High School. Please mail all orders directly to Loyd's. The purchase of any photography services will be between the vendor and the student/parent. Please direct all questions/concerns to the photography company.

***Video: Loyd's Photography & Video***

12355 Old Walters Road

Houston, TX 77014

281.444.3758

[www.loydsphoto.com](http://www.loydsphoto.com)

***Photos: Flash Photography***

[www.flashphotography.com](http://www.flashphotography.com)

214-443-9393

**V. SUMMER GRADUATION**

Summer graduation will take place at Klein Collins High School on August 17, 2019.  
More information to follow.

